**Minutes of Meeting**

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| **Meeting Name** | | | DM Weekly Call | | | | | |
| **Stream** | | | Data Migration | | | | | |
| **Date** | | | 10/26/2023 | | | | | |
| **Time (JST)** | | | 4:30-5:00 p.m. | | | | | |
| **Presenter** | | | Li Li | | | | | |
| **Scribe** | | | Swati | | | | | |
| **Attendees** | | | | | | | | |
| **No** | **Name** | | | **Company** | **No** | **Name** | | **Company** |
| 1. | Li Li | | | CG | 9. | Wenshuo Xu | | CG |
| 2. | Praveen Rawat | | | CG | 10. | Shantanu Sharma | | CG |
| 3. | Sunil Mistry | | | CG | 11. | Parvathi Avalli | | CG |
| 4. | David Stocks | | | CG | 12. | Ovesh Vohra | | CG |
| 5. | Armin Schmidt | | | CG | 13. | Manivasagan Namasivayam | | CG |
| 6. | Hengjun Feng | | | CG | 14. | Suresh Patra | | CG |
| 7. | V Y Krishna Rao | | | CG | 15. | Swati Gupta | |  |
| 8. | Jianyang Ji | | | CG |  |  | |  |
|  |  | | |  |  |  | |  |
| **Highlights/Action Points** | | | | | | | | |
| **No.** | | **Topic** | **Description** | | | | **Decision** | **Responsible** |
| **1.** | | DM Tracker | To be regularly updated – out of scope objects to be removed from the tracker, other columns to be updated with relevant data | | | |  | Pilot DM leads |
| **2.** | | Business rule definition delay | Setup call to discuss way forward with James, Karim, Soraya, Lily, Praveen | | | |  | Swati |
| **3.** | | Business rule definition delay status | To be updated in a detailed manner for all regions in Weekly Status Report | | | |  | Praveen |
| **4.** | | Local data pre-cleansing risk | To be updated in Weekly Status Report | | | |  | Armin |
| **5.** | | Data Load responsibility | With MCG – No confirmation received yet | | | |  |  |
|  | |  |  | | | |  |  |
| **Round Table** | | | | | | | | |
| **No.** | | **Topic** | **Description** | | | | **Decision** | **Responsible** |
| **UK** | | Weekly status update | 1. Delay due to delay in receiving mapping templates  2. Workshops put on hold due to lack of information on templates | | | |  |  |
| Open issue | Awaiting business rule definition, in scope field identification, mandatory field | | | |  |  |
| What Support needed | Global functional team to decide the field value | | | |  |  |
| **GE** | | Weekly status update | 1. Workshop held with data migration team and presented the change approach  2. Workshops with key users not started because templates are not available | | | |  |  |
| Open issue | Awaiting business rule definition, in scope field identification, mandatory field | | | |  |  |
| What Support needed | Global functional team to decide the field value | | | |  |  |
| **CN** | | Weekly status update | NA | | | |  |  |
| Open issue | Awaiting key fields like material group, profit center | | | |  |  |
| What Support needed | Need other load tools to upload customer credit data to S/4 | | | |  |  |
| **Global Data Team** | | Weekly status update | Working on when the templates can be completed and when we can move to next steps | | | |  |  |
| Open issue | NA | | | |  |  |
| What Support needed | NA | | | |  |  |